

## **OBLIGATION TO PROVIDE INFORMATION AS PER ARTICLE 13 GDPR FOR OUR CLIENTS, SUPPLIERS, SERVICE PROVIDERS AND PROSPECTIVE CLIENTS**

### **The controller's name and contact details (Art. 13 (1) lit. a GDPR)**

KUGEL Edelstahlverarbeitung GmbH

Prof.-Hermann-Staudinger-Straße 6

94234 Viechtach

Deutschland

E-Mail: [info@kugel-edelstahl.de](mailto:info@kugel-edelstahl.de)

### **The Data Protection Officer's contact details and of the Data Protection Team (Art. 13 (1) lit. b GDPR))**

If you have any questions regarding data protection, you can contact our data protection team at the e-mail address: [datenschutz@kugel-edelstahl.de](mailto:datenschutz@kugel-edelstahl.de).

Our data protection officer can be reached by post or e-mail at the following contact details:

KUGEL Edelstahlverarbeitung GmbH

-Data Privacy Officer-

Prof.-Hermann-Staudinger-Straße 6

94234 Viechtach

Deutschland

E-Mail: [datenschutzbeauftragter@blanc-fischer.com](mailto:datenschutzbeauftragter@blanc-fischer.com)

# Information for clients (B2B) and prospective clients

## The purpose and legal basis of data processing (Art. 13 (1) lit. c GDPR)

1. Handling and processing of enquiries from prospective clients (Art. 6 (1) lit. f GDPR)
2. Sanction lists checks (Art. 6 (1) lit. c GDPR in conjunction with Directive (EC) No. 2580/2001 against certain persons and entities with a view to combating terrorism and Regulation (EC) No. 881/2002 against Osama bin Laden, Al-Qaeda and the Taliban)
3. Quote preparation for prospective clients (Art. 6 (1) lit. b and f GDPR)
4. Conclusion of sales contracts (Art. 6 (1) lit. b and f GDPR)
5. Compliance with legal obligations (Art. 6 (1) lit. c GDPR)
6. Order processing and delivery (Art. 6 (1) lit. b GDPR)
7. Handling of complaints (Art. 6 (1) lit. b GDPR)
8. Implementation of measures to promote sales (Art. 6 (1) lit. f GDPR)
9. Service provider support for company processes (Art. 28 GDPR)
10. Direct advertising via e-mail collected during the purchase of our goods and/or services (Art. 6 para. 1 b and f). There is a right to object at any time to processing for direct marketing (Art. 21 (2) DSGVO)
11. Electronic signing of contracts and other documents (Art. 6 (1) lit. b GDPR)

## Microsoft 365 applications:

For more information on data processing in connection with the use of Microsoft365 applications, please refer to our data privacy policy: [Data Privacy Policy B&F Microsoft365 Applications](#).

## **Interests pursued by the controller when weighing up interests (Art. 13 (1) lit. d GDPR)**

Applies to Purposes 1, 3, 4, 8 and 10:

- Form of direct marketing
- Storage of data relating to potential clients and partners for acquisition measures
- Use of credit history data to ensure against payment defaults.
- Assertion of claims and defence in the event of legal disputes
- Guarantee of IT security and the company's IT operations
- Prevention of criminal offences
- Measures to manage business and develop services and products further

## **Recipients or categories of recipients of personal data (Art. 13 (1) lit. e GDPR)**

Authorities, banks, auditors, software manufacturers, affiliated companies, disposal service providers, credit agencies or data processor.

## **Transfer to third countries (Art. 13 (1) lit. f GDPR)**

There is no data transfer to third countries.

## **Storage period as per statutory obligation to retain data (Art. 13 (2) lit. a GDPR)**

Personal data are generally erased within ten years of the contractual relationship terminating or earlier if a prospective client does not become an actual client.

## **Right to request access, rectification, erasure, restriction of processing and data portability, and the right to object (Art. 13 (2) lit. b GDPR)**

As a data subject, you have the right at all times to request access to (Art. 15 GDPR) and rectification (Art. 16 GDPR) or erasure of your personal data (Art. 17 GDPR), restriction of their processing (Art. 18 GDPR) and the right to data portability (Art. 20 GDPR). Please contact the controller using the indicated contact details if you wish to exercise such rights.

### **Right to object (Art. 21 (1) GDPR)**

Insofar as the processing of your data is carried out for the protection of legitimate interests (purpose 1, 3, 4 and 8), you have the right to object to this processing at any time under our specified contact details if reasons arise from your particular situation that conflict with this data processing. We will then stop this processing unless it serves overriding interests worthy of protection on our part.

### **Right to object to direct marketing (Art. 21 (2) GDPR)**

Insofar as the processing of your data relates to direct advertising (purpose 10), you have the right to object to this processing at any time using our contact details provided.

### **Right to lodge a complaint (Art. 13 (2) lit. d GDPR)**

As a data subject, you are entitled to lodge a complaint, e.g. to the State Officer for Data Privacy and Freedom of Information in Baden-Württemberg. You can obtain a list of the other supervisory authorities and their contact details via the following links:

<https://www.bfdi.bund.de/DE/Service/Anschriften/Laender/Laender-node.html> or

<https://www.bfdi.bund.de/DE/Service/Anschriften/Europa/Europa-node.html>

### **Existence of a requirement to provide personal data (Art. 13 (2) lit. e GDPR)**

The collected data are required to handle enquiries from potential clients, prepare quotes, conclude sales contracts and carry out business operations.

# Information for suppliers and service providers

## The purpose and legal basis of data processing (Art. 13 (1) lit. c GDPR)

- Purchase and handling of support services to fulfil company purposes (Art. 6 (1) lit. b and f GDPR)
- Compliance with legal obligations (Art. 6 (1) lit. c GDPR)
- Sending of information material (Art. 6 (1) lit. f GDPR)
- Electronic signing of contracts and other documents (Art. 6 (1) lit. b GDPR)

## Microsoft 365 applications:

For more information on data processing in connection with the use of Microsoft365 applications, please refer to our data privacy policy: [Data Privacy Policy B&F Microsoft365 Applications](#).

## Interests pursued by the controller when weighing up interests (Art. 13 (1) lit. d GDPR)

- Assertion of claims and defence in the event of legal disputes
- Guarantee of IT security and the company's IT operations
- Prevention of criminal offences
- Measures to manage business and develop services and products further

## Recipients or categories of recipients of personal data (Art. 13 (1) lit. e GDPR)

Authorities, banks, auditors, lawyers, affiliated companies, disposal service providers, credit agencies or data processor.

## Transfer to third countries (Art. 13 (1) lit. f GDPR)

There is no data transfer to third countries.

### **Storage period as per statutory obligation to retain data (Art. 13 (2) lit. a GDPR)**

Personal data are generally erased within ten years of the employment contract terminating unless, in exceptional cases, there is a longer statutory storage period or an employee revokes storage.

### **Right to request access, rectification, erasure, restriction of processing and data portability, and the right to object (Art. 13 (2) lit. b GDPR)**

As a data subject, you have the right at all times to request access to (Art. 15 GDPR) and rectification (Art. 16 GDPR) or erasure of your personal data (Art. 17 GDPR), restriction of their processing (Art. 18 GDPR) and the right to data portability (Art. 20 GDPR). Please contact the controller using the indicated contact details if you wish to exercise such rights.

### **Right to object (Art. 21 (1) GDPR)**

Insofar as the processing of your data is carried out to protect legitimate interests, you have the right to object to this processing at any time using our contact details provided if reasons arise from your particular situation that conflict with this data processing. We will then stop this processing unless it serves overriding interests worthy of protection on our part.

### **Right to lodge a complaint (Art. 13 (2) lit. d GDPR)**

As a data subject, you are entitled to lodge a complaint, e.g. to the State Officer for Data Privacy and Freedom of Information in Baden-Württemberg. You can obtain a list of the other supervisory authorities and their contact details via the following links:

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### **Existence of a requirement to provide personal data (Art. 13 (2) lit. e GDPR)**

The collected data are required for concluding and fulfilling the contractual relationship